

# School District of Manawa

## Board of Education Meeting Agenda

November 21, 2022



Google Meet joining information

Video call link: <https://meet.google.com/fwr-kmsh-saz>

Or dial: (US) +1 219-401-0059 PIN: 381 668 916#

1. Call to Order – President Reiersen – **7:00 p.m.** – MES Boardroom, 800 Beech Street
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Presentations:
  - a. District/School Report Cards - Administrators (KPI Learning I.A.)
  - b. Attendance (KPI Engagement & Satisfaction IV.B.)
6. Announcements:
  - a. Contributions to the District
  - b. Other Contributions
7. Consent Agenda
  - a. Approve Minutes of October 17, 2022 and November 1, 2022 Board Meetings
  - b. Treasurer’s Report: Approve Expenditures & Receipts
  - c. Donations:
    - i. Manawa FFA Alumni - \$800.00 to Manawa FFA
    - ii. First State Bank Donation - \$360.00 to Urgent Needs Fund
    - iii. Accept donation of warm-up jerseys from Gary and Kerri Jepson for Boys and Girls MS and HS Cross Country Teams (\$337 value)
  - d. ERVING Network Classes - Spring 2023
  - e. Start College Now Classes - Spring 2023
  - f. Consider Approval of 1.0 FTE Instrumental and General Music Teacher as Presented
  - g. Consider Approval of 1.0 FTE Secondary School Counselor as Presented
  - h. Consider Approval of 1.0 FTE Middle School English Language Arts Teacher as Presented
8. Any Item Removed from Consent Agenda
  - a.
  - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
10. Correspondence:
  - a. Waupaca County Home and Community Education
  - b. Rodeo Parade Chairman

11. Board Recognition:
  - a. Thank You - Fall Sports Coaches
12. District Administrator's Report:
  - a. Student Council Representative - Olivia Santos
  - b. Legislative Update
  - c. Monthly Enrollment Update
  - d. WIAA Competitive Balance (Proposed procedure for establishing divisions for tournament play)
  - e. Curriculum Director
  - f. District Vacancy Update
  - g. Policy Technical Changes as Presented
    - i. Policies
    - ii. Administrative Guidelines
13. School Operations Reports:
  - a. ES Principal / SPED Director: Highlights - Included in Board Packet
  - b. MS / HS Principal
    - i. Highlights - Included in Board Packet
    - ii. Prom Memo
14. Business Related Reports:
  - a. Highlights - Included in Board Packet
  - b. Kobussen Transportation Report
  - c. Kobussen Bus Accident Report
15. Director's Reports:
  - a. Technology Director Highlights - Included in Board Packet
  - b. District Reading Specialist Highlights - Included in Board Packet
16. Board Comments:
  - a.
  - b.
17. Committee Reports:
  - a. Curriculum Committee (Hollman)
    - i. Consider Endorsement of New Course Proposal for AP Biology for the 2023-24 School Year as Presented
    - ii. Consider Endorsement of the LWHS 2023-24 Course of Study Guide
    - iii. Consider Endorsement of the Evaluation and Recommendation Report Format for Club and Organizations as Presented Found at: [Co-Curricular Club Evaluation Plan](#)
    - iv. Consider Endorsement of 4K-12 English Language Arts Curriculum Maps as Presented
    - v. Consider Endorsement of the LWHS Code of Student Conduct as Presented

- vi. Discuss and Recommend Applicable 2022-23 School Year Key Performance Indicators
- b. Finance Committee (Jepson)
  - i. Consider Endorsement of Fund 46 Investment
  - ii. Consider Endorsement of Coaches/Advisors and Payments
  - iii. Process for Obtaining Equipment
  - iv. Consider Endorsement of Fundraisers
  - v. Short-term Borrowing
  - vi. Monthly Financial Summary - July
  - vii. Monthly Financial Summary - August
- c. Buildings & Grounds (Griffin) Next meeting is scheduled for November 30, 2022.
- d. Policy & Human Resources Committee (Reierson)
  - i. Discussion to Gain Understanding of Possible Roles and Responsibilities of a Potential School Resource Officer
  - ii. Consider Endorsement of Ad Hoc Districtwide Safety Committee Advisory Recommendations
  - iii. Consider Endorsement of Co-Athletic/Activities Director Proposal for the 2022-23 School Year as Presented
  - iv. Review and Consider Endorsement of NEOLA Update Volume 31, No. 2 Updates
  - v. Consider Endorsement of Revised PO2416 - Student Privacy and Parental Access to Information as Presented
  - vi. Consider Endorsement of Revised AG2416 - Procedures for Inspection of Survey, Administered or Distributed to Students as Presented
  - vii. Consider Endorsement of Revised PO5136 - Personal Communication Devices as Presented
  - viii. Consider Endorsement of Revised PO5830 - Student Fundraising as Presented
  - ix. Confirmation of Required Website Information is Complete
  - x. Confirmation of Required Posting and Notices are Complete
  - xi. Kelly Marinoff, MacNeil Environmental was contacted to provide Paving the Way asbestos, lead, and water quality documentation on her next SDM visit as per PO8431.01.

18. Unfinished Business:

- a. Review Status of Board Approved Projects as Presented
- b. Consider Approval of PO2522 - Library Media Centers as Presented
- c. Consider Approval of Library Material Formal Reconsideration Form as Presented

19. New Business:

- a. Consider Approval of a High School ESports Club as Presented
- b. Consider Approval of Alternate Open Enrollment Applicants as Presented

- c. Consider Approval of New Course Proposal for AP Biology for the 2023-24 School Year as Presented
  - d. Consider Approval of K-12 English Language Arts Curriculum Maps as Presented
  - e. Consider Approval of the LWHS Code of Student Conduct as Presented
  - f. Consider Approval of Fund 46 Investment as Presented
  - g. Consider Approval of Coaches/Advisors and Payments as Presented
  - h. Consider Approval of Fundraisers as Presented
  - i. First Reading of NEOLA Update Volume 31, No. 2 Updates as Presented
  - j. First Reading of Revised PO2416 - Student Privacy and Parental Access to Information as Presented
  - k. First Reading of Revised AG2416 - Procedures for Inspection of Survey, Administered or Distributed to Students as Presented
  - l. First Reading of Revised PO5136 - Personal Communication Devices as Presented
  - m. First Reading of Revised PO5830 - Student Fundraising as Presented
  - n. Discuss Options for Trying New Board of Education Structures
20. Next Meeting Dates:
- a. November 14, 2022 Finance Committee Meeting - 6:00 p.m. - MES Board Room
  - b. November 21, 2022 Regular Board of Education Meeting – 7:00 p.m. – MES Board Room
  - c. November 28, 2022 Policy & Human Resources Committee Meeting – 5:00 p.m. – MES Board Room
  - d. November 30, 2022 Buildings & Grounds Meeting – 5:00 p.m. - MES Board Room
  - e. December 5, 2022 Curriculum Committee Meeting - 5:00 p.m. - MES Board Room
  - f. December 12, 2022 Finance Committee Meeting - 5:00 p.m. - MES Board Room
21. Closed Session – The Board of Education Shall Move into Closed Session Pursuant to the Provisions of Wisconsin Statutes 19.85(1) (c) and (f) for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation 2) Professional Educator Evaluation
22. Board May Act on Items Discussed in Closed Session
23. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

#### 0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

##### **Agenda Item**

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of the Board President.

##### **Public Comment Section of the Meeting**

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.

- A. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. Participants shall address only topics within the legitimate jurisdiction of the Board.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:

1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
  5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
1. No obstructions are created between the Board and the audience.
  2. No interviews are conducted in the meeting room while the Board is in session.
  3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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19.90, Wis. Stats.